

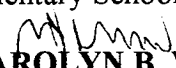
Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
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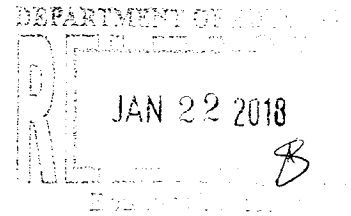


DIVISION MEMORANDUM

No. 026, s. 2018

To: Education Program Supervisors
PSDS, Elementary School Heads and Teachers

From: 
MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent



Subject: **COORDINATION AND PLANNING MEETING OF CONCERNED TRAINERS/FACILITATORS**
Re: conduct of the Regional Training on the Enhancement of the Pedagogical Skills in Teaching Reading in the Mother Tongue and the Bridging Process of Kindergarten and Grade 1 Teachers

Date: January 22, 2018

1. Relative to the conduct of the Regional Training on the Enhancement of the Pedagogical Skills in Teaching Reading in the Mother Tongue and the Bridging Process of Kindergarten and Grade 1 Teachers, a planning and coordination meeting of the Trainers/ Facilitators will be conducted at the SDO Adivay Hall, Wangal, La Trinidad, Benguet on January 24, 2018.
2. The Agenda of the meeting are as follows:
 - a. Review and prepare presentations for the training; and
 - b. Prepare and account training materials needed for reproduction.
3. Participants to the planning and coordination meeting are identified teachers, PSDS, EPSs, and the Chief of the CID. *Please see attached list.*
4. Participants are advised to bring their laptop and be at the venue on or before 8:00 A. M. on said date of meeting.
5. Lunch and snacks will be served chargeable against HRDD Funds downloaded to the SDO subject to the usual accounting and auditing rules and regulations.
6. For the information, immediate dissemination and participation of all concerned.

**PARTICIPANTS TO THE DIVISION PLANNING AND COORDINATION
MEETING OF TRAINERS/FACILITATORS**

January 24, 2018

SDO Adivay Hall

**Re: conduct of the for the conduct of the Regional Training on the Enhancement of the
Pedagogical Skills in Teaching Reading in the Mother Tongue and the
Bridging Process of Kindergarten and Grade 1 Teachers**

Name	Position	District
1. Rizalyn A. Guznian	CID Chief	SDO
2. Sylvia J. Rimban	EPS, Div. Kindergarten/MTB- MLE Coordinator	SDO
3. Macarthy B. Malanes	EPS, Filipino	SDO
4. Francis F. Peckley	EPS, English	SDO
5. Rosita T. Dayag	PSDS	Itogon 1
6. DAVID BACASEN	Grade 1 Teacher	Talbino ES, Bakun
7. JUDITH BAHYAN	Kindergarten Teacher	BeSPED Center, La Trinidad